

**IRVINGTON CITY COUNCIL**  
**109 W CAROLINE ST. IRVINGTON, KY 40146**  
**REGULAR MEETING MINUTES**  
**AUGUST 4, 2025**

**CALL TO ORDER: PUBLIC HEARING**

Mayor, Charles Douglas Lucas called the Property Tax Rate Public Hearing to order at 7:00 pm ET and opened the floor to the public for discussion.

**ADJOURN:**

Since no one address the council about the property tax rates, Councilman, Billy Snyder moved to adjourn the public hearing with no further business to come before it at 7:01 pm ET and Councilwoman, Rhea Ballman seconded. All members present voting aye. Motion carried.

**CALL TO ORDER: REGULAR MEETING**

Mayor, Charles Douglas Lucas called the Regular Meeting to order at 7:02 pm ET. Prayer was led by Councilman, Jonathan Smith followed by the Pledge of Allegiance to the American Flag. Council Members present included: Robert Young III, Rhea Ballman, Joey Medley, Jonathan Smith and Billy Synder. Council Member absent included: Jonathan Mattingly. Others present included: City Clerk, Sherrie Lawson, Ints Kampars with WXBC and City Attorney, Luke Babb.

**PRESENTATION: BLUEGRASS ENGINEERING**

Bluegrass Engineer, Paul Reynolds stated that he was working on getting an approval to apply the remaining KIA funds of \$33,238.27 towards the cost of repairs of the glass lined water tank which had started leaking. Reynolds explained that the Division of Water had inspected the project site and plans for the US 60 Water and Sewer Main Extension. The next step was to send a letter of consent to the Division of Water which he had prepared. Mayor Lucas reviewed and signed the letter of consent for the project.

**MINUTES: JULY 7, 2025**

Councilman, Billy Snyder made a motion to approve the July 7, 2025 Meeting Minutes as submitted by City Clerk, Sherrie Lawson. Councilwoman, Rhea Ballman seconded. All members present voting aye. Motion carried unanimously.

**CITY CLERK/TREASURER REPORTS:**

City Clerk/Treasurer, Sherrie Lawson presented the Treasurer's July Financial Report and the 2024-2025 Annual Report to the Council for review. City Clerk/Treasurer, Sherrie Lawson reported that total of \$41,070.89 was collected for Meade CO RECC during July. There were 2 City Stickers sold during the month of July, and the total for the year (Oct-July) was 260 stickers. There were no Business Licenses sold during the month of July and 67 Business Licenses were sold for the year (Oct-June).

July Overtime Report: Total Hours: 75:38 hours

City Hall 0 hours, Operation/Maintenance 36:91 hours, Waste/Water 14.47 hours and Police Department 24 hours. Total Overtime for the Year 510.28 hours.

We have had a very busy month working on transferring year end files and preparing new ones. We picked up trash at the Depot, Veterans and Women's Park. We collected a total of \$1,200.00 in donations for the Park Place Apartment fire victims and disbursed those this past month. Also, we held a local government day for some home school children. Fire Chief Hougland gave them a tour of the fire department and the fire trucks.

He showed them equipment and explained the use of each tool. Before leaving, he gave them all hats and stickers. Kristie and I gave them a tour of city hall and explained several different aspects of government. We held a mock council meeting. The children were the council members. They discussed and voted on a few different items including allowing chickens in the city limits. They unanimously voted against allowing chickens in the city limits.

**PUBLIC WORKS DIRECTOR REPORT:**

Public Works Superintendent, Chris Lucas stated that they have been mowing, spraying for weeds and fogged for mosquitos. They repaired three water leaks, pumped 1 septic tank and picked up trash on the roads. Lucas added that a tree located at 610 West Maple Street was dead and needed to be removed, and one on the alley between North First and North Second behind the Cumberland Presbyterian Church. Also, he had a meeting with Bluegrass Engineer, Paul Reynolds and Kentucky Division of Water, Terry Humphries to inspect the US 60 Water and Sewer Main project. Lucas explained that the septic tank on Union had been installed, but they needed to remove the excess dirt from the location. Mayor Lucas added that they had received permission to have a one-time burn at the burn pile location, however, we have to notify all the residents by mail two weeks in advance and have the fire marshal present on the scheduled day. Once completed we could move the excess dirt to that location.

**CEDAR HILL CEMETERY:**

Mayor, Charles Douglas Lucas stated that no plots were sold this month.

**POLICE CHIEF REPORT:**

Police Chief, Jason Ballman stated that the police department was currently taking applications for a full-time officer since Officer Jackson had resigned.

**FIRE DEPARTMENT:**

Fire Chief, Jeremy Hougland stated that the fire department had responded to a total of 23 runs: 16 medical, 4 structure fires, 2 motor vehicle accident, 1 assist with a gas spill. On the purchase of the new building, Hougland stated the Phase I Environmental Study Assessment (ESA) of the Frymire property was completed. The findings of the Phase I ESA required further testing and warranted a Phase II ESA at a cost of \$7,440.00. He further explained that this was not feasible for the city, and he was looking at other property. Hougland also added that Catelyn Burden had received her EMT certification.

**VETERAN'S MEMORIAL:**

Park Manager, Joe Drake was absent.

**VANCE SIMMONS PARK:**

Park Manager, Joe Drake was absent.

**EVA CARMAN PARK:**

Park Manager, William Ditto stated that volunteers are working on installing the playground equipment at the park. Ditto added that the Breckinridge County Democratic Party had scheduled a Mary Ann Tobin Memorial Labor Day Picnic for Saturday, August 30<sup>th</sup> from 5-9 pm ET. Everyone was invited to attend the event.

**CODE ENFORCEMENT:**

Health, Safety, Well-fare Official, Kristie Taul submitted a color-coded map of the city to the council for review. She continued by explaining how she utilized the map which divided the city into four sections. Each section was divided into sub-sections in order to maximize efficiency and productivity. To date she has addressed 88 total violation cases of some sort. As of August 4<sup>th</sup>, forty-three (43) cases have complied and are closed. Forty-five (45) are still open and being processed.

**VISITORS REQUEST AND COMMENTS:**

Mr. Roger Smith addressed the council about an up-date on the Cedar Hill Cemetery Cross repairs. Mayor Lucas stated that the City did not receive any bids on the repairs. Mr. Smith added that he had spoken with someone who was interested in doing some of the work. Councilman, Jonathan Smith stated that he also knew a company that he would contact about doing the repairs.

Mr. John Whipple with the Democratic Party informed the council that they had scheduled the Mary Ann Tobin Memorial/Labor Day Picnic for Saturday, August 30<sup>th</sup> from 5-9 pm ET at the Eva Carman Park. He invited everyone to attend and enjoy the food and music provided by Cole Kidwell.

**NEW BUSINESS:**

- A. 1<sup>st</sup> Reading Ordinance: 1999-0503 Nuisance Ordinance Amendment 2025-07: Mayor Lucas read the Ordinance in its entirety to the Council. After some discussion, the Mayor realized that he had changed the length of time for compliance from 30 days to 15 days on all the violations not just the mowing section in error to the amendment. Mayor Lucas stated that he would correct the amendment for the next meeting.
- B. 1<sup>st</sup> Reading Ordinance: 2025-08 Tax Rate Ordinance, an ordinance levying the ad valorem taxes for the Fiscal Year 2025-2026 on all taxable property within the taxing jurisdiction. After some discussion, the council agreed to levy ad valorem taxes on each one hundred dollars (\$100.00) of 0.400 on all real and personal property. Mayor Lucas read Ordinance 2025-08 in its entirety to the council.
- C. New Account: Opioid Settlement Funds. City Clerk, Sherrie Lawson explained that since 2022 the city had received a total of \$6,712.11 in Opioid Settlement Funds which were deposited into the general fund. She added that the city receives an annual payment of these restricted funds. Lawson requested permission to open a separate account specifically for these restricted funds. Councilman, Robert Young III moved to open an account for the Opioid Settlement Funds and Councilman, Billy Synder seconded. All members present voted Aye. Motion carried unanimously.
- D. Certificates of Deposit: City Clerk, Sherrie Lawson informed the Council that another Certificate of Deposit had reached maturity and needed to be reinvested. Lawson explained that the city has several Certificates of Deposit each with a different maturity date. The grace period after maturity was only ten (10) days which made reinvesting difficult without a special called meeting. City Clerk, Sherrie Lawson requested permission along with Mayor Lucas to reinvest the City's Certificates of Deposit. Councilwoman, Rhea Ballman moved to allow City Clerk, Sherrie Lawson and Mayor Charles Douglas Lucas to reinvest the City's Certificates of Deposit once matured when a higher interest rate was available. Councilman, Joey Medley seconded. All members present voting Aye. Motion carried unanimously.

**ANNOUNCEMENT:**

The next Code Enforcement Board meeting is scheduled for Wednesday, August 20, 2025 at 6:00 pm ET at Irvington City Hall.

A Special Called Meeting is scheduled for Monday, August 25, 2025 at 7:00 pm ET.

**ADJOURNMENT:**

As there was no further business to come before the Council, Councilwoman Rhea Ballman moved to adjourn this meeting and Councilman, Robert Young III seconded. Motion carried by unanimous consent. The meeting was adjourned at approximately 8:25 pm ET.

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CHARLES DOUGLAS LUCAS, MAYOR

ATTEST \_\_\_\_\_  
SHERRIE LAWSON, CITY CLERK/TREASURER