

IRVINGTON CITY COUNCIL
109 W CAROLINE ST. IRVINGTON, KY 40146
REGULAR MEETING MINUTES
November 3, 2025

CALL TO ORDER: REGULAR MEETING

Mayor, Charles Douglas Lucas called the Regular Meeting to order at 7:00 pm ET. Prayer was led by Councilman, Robert Young III followed by the Pledge of Allegiance to the American Flag. Council Members present included: Robert Young III, Rhea Ballman, Joey Medley, Billy Synder, Jonathan Mattingly, Jonathan Smith and City Attorney, Luke Babb. Others present included: City Clerk, Sherrie Lawson and Ints Kampars with WXBC.

PRESENTATION: BLUEGRASS ENGINEERING

Bluegrass Engineer, Paul Reynolds stated that the repairs on the glass lined tower had not started yet. He reminded the council that the remaining balance of \$33,238.27 of the KIA funds would cover the cost of the repairs to the glass lined tower and still have a remaining balance.

Reynolds gave an update on the Breck United Industrial Park US 60 Water Main and Sewer Extension projects. Breck United had requested changes to the sewer extension design to increase the total capacity. Reynolds added that the project had been submitted to the Division of Water for approval. He stated that he was working on two easements for the project. Reynolds also submitted an invoice in the amount of \$20,200.00 for the work that had been completed to date: Preliminary Services \$2,000.00 and Design & Construction \$18,200.00.

MINUTES: October 6, 2025 Regular Meeting

Councilwoman, Rhea Ballman made a motion to approve the October 6th Regular Meeting Minutes as submitted by City Clerk, Sherrie Lawson. Councilman, Jonathan Mattingly seconded. All members present voting aye. Motion carried unanimously.

CITY CLERK/TREASURER REPORTS:

City Clerk/Treasurer, Sherrie Lawson presented the Treasurer's October Financial Report to the Council for review.

City Clerk/Treasurer, Sherrie Lawson reported that a total of \$39,656.69 was collected for Meade CO RECC during October. There were three new Business Licenses sold during the month of October for 2026 and one renewal: Parks Transporting, Kauffeld Brothers Construction, 3 Crosses Tree Service and Oakwood Homes of Elizabethtown.

October Overtime Report: Total Hours: 97:33 hours

City Hall 7:40 mins, Operation/Maintenance 32:53 hours, Waste/Water 0 hours and Police Department 57:00 hours. Total Overtime for the Year 748:42 hours. Police Department 486:12, Operation/Maintenance 213:58, City Hall 28:10, and Wastewater 20:22.

Councilwoman, Rhea Ballman moved to approve the three new business licenses for 2026: Park's Transporting, Kauffeld Brothers Construction and 3 Crosses Tree Services. Councilman, Billy Snyder seconded. All members present voting aye. Motion carried unanimously.

PUBLIC WORKS DIRECTOR REPORT:

Public Works Superintendent, Chris Lucas stated that they have been mowing. They repaired one water leak and picked up trash on the roads. Lucas added that they have been working more at the plant and on an air-line. He added that Pool's Tree Service would begin tree removal on Nov 12th or 14th weather permitting. Also, the Christmas decorations would be installed this month before the parade.

CEDAR HILL CEMETERY:

Mayor, Charles Douglas Lucas stated that two head stones were set this month.

POLICE CHIEF REPORT:

Police Chief, Jason Ballman stated that the police cruisers were all running. He further added that the new officer was training.

FIRE DEPARTMENT:

Fire Chief, Jeremy Hougland stated that the fire department responded to 19 total runs: 4 fire, 14 medical, and 1 MVA during the past month. Chief Hougland added that Justin Mikesell had joined the fire department. Hougland informed the council that the fire department had received a grant for thermal imaging cameras in the amount of \$3,250 from the Kentucky Fire Commission. He added that he was currently requesting quotes so that all stipulations for the funding could be completed by the February dead line.

VETERAN'S MEMORIAL:

Park Manager, Joe Drake gave an update on the Veteran's Ceremony schedule for November 8th at 11:00 am. Mayor Lucas will welcome everyone to the ceremony and lead the opening prayer. The Breckinridge County JROTC will present the colors as Aria Gordon sings the National Anthem. Judge Executive, Maurice Lucas will speak and introduce the guest speaker Justin Fraizer. Mayor Lucas will give the closing remarks and prayer. Everyone in attendance will be invited to the depot for fellowship and refreshments provided by the City of Irvington.

VANCE SIMMONS PARK:

No Report

EVA CARMAN PARK:

Park Manager, William Ditto stated the Trunk or Treat on October 31st hosted by the Eva Carman Foundation was a success.

VISITORS REQUEST AND COMMENTS:

No Comments

OLD BUSINESS:

- A. Update, East Maple drainage issue: Public Works Superintendent, Chris Lucas stated that work on this problem would start after the Christmas Parade.

NEW BUSINESS:

- A. 1st Reading Ordinance 2025-06, an Ordinance Establishing a Business and Occupational License Tax for the City of Irvington, Kentucky. Mayor, Charles Douglas Lucas read Ordinance 2025-06 in its entirety.
- B. Easement: Paul Reynolds added that he was working on the two easements with land owners Richard Morris and Patel Medical Center.
- C. Public Hearing/Special Called Meeting: November 24, 2025 @ 6:00 pm ET
- D. Employee One Time Pay Increase: Full-time \$500.00 and Part-time \$250.00. Councilwoman, Rhea Ballman left the room prior to discussion and a vote. Councilman Billy Snyder moved to approve the employee one time pay increase as stated above. Councilman, Robert Young III seconded. All member present voted aye. Motion Carried. After the vote, Councilwoman, Rhea Ballman returned to the meeting.

ANNOUNCEMENT:

- A. Irvington Veterans' Ceremony Nov 8th at 11:00 am ET with refreshments to follow at the Depot.
- B. Book Sell and Signing: Never a Dull Moment by Wes Kindall November 15th at the Depot.
- C. The next Code Enforcement Board Meeting is scheduled for Wednesday, November 19th at 6:00 pm ET at the Irvington City Hall.
- D. Santa at the Depot Nov 22nd from 1:00 to 5:30 pm ET
- E. Irvington Christmas Parade Nov 22nd at 6:00 pm ET
- F. Registration/Entry for Home Christmas Decorating contest begins Nov 7th to Dec 19th. Judging/Award Dec 20th.
- G. Santa Christmas parade Dec 20th, 2025.

ADJOURNMENT:

As there was no further business to come before the Council, Councilman Robert Young III moved to adjourn this meeting. Councilwoman, Rhea Ballman seconded. Motion carried by unanimous consent. The meeting was adjourned at approximately 8:25 pm ET.

CHARLES DOUGLAS LUCAS, MAYOR

ATTEST _____
SHERRIE LAWSON, CITY CLERK/TREASURER